



華中校友會  
HWA CHONG ALUMNI ASSOCIATION

《百年华中情》\*

**Commemorative publication for Hwa Chong's centenary celebrations in 2019**

An open invitation from 《百年华中情》 editorial team:

**Pen and preserve your treasured Hwa Chong stories and memories**

Come 2019, Hwa Chong Institution will celebrate an illustrious century in education.

In this memorable year, we will put to print a special publication not just to commemorate the occasion, but also to highlight the rich history of the Hwa Chong family, and to remember people, moments and events that have built and shaped all who passed through the doors of Hwa Chong some point in the span of this century.

An editorial team, comprising representatives from Board of Directors, Hwa Chong Alumni Association and Hwa Chong Institution, has been put together to see through this project.

The editorial team calls upon all existing staff and students, as well as former staff and old boys/girls, of Hwa Chong Institution, Hwa Chong International School, former Chinese High School and Hwa Chong Junior College, to step forward and contribute your stories on memorable times, people and experiences during your time with Hwa Chong.

We look forward to hearing from you! Share your thoughts in words and/or pictures. Below are some guidelines and pointers we would like all interested parties to take note:

1. Writings/articles in any literary form or style are welcome, as long as it is about Hwa Chong.
2. Articles may be written in either English or Chinese, depending on your preference and comfort.
3. For English articles, please keep within a 1000- word limit, and for Chinese articles, within a 1000-3000 limit. For poetry, please keep to within 60 lines.
4. Please submit your work in digital form – “.doc” or “.docx” format for documents and “.jpeg” for photos/images.
5. For pictures/images, we also request your kind assistance in ensuring that the images are in good/clear resolution. If you are sharing with us hard-copy original photos, please indicate clearly if you would like them returned to you, and if so, please provide full details on return address/recipient etc.
6. While we look forward to original pieces, we also welcome work that had been published before, as long as the content is relevant to Hwa Chong and the presentation format meets the above-mentioned guidelines.
7. We would appreciate if you could steer clear of the topics of race, religion or politics in your content, and refrain from any personal attacks.
8. We also appreciate your kind understanding that there will be no payment for published work. All writers will be presented with a complimentary copy of the publication.
9. The editorial team has the final say on what to edit and/or publish. Copyrights are also reserved for Hwa Chong Alumni Association and Hwa Chong Board of Directors.
10. Contributors may choose to publish under their own name or a pseudonym. But we request all contributors to provide at submission, your full name in English and Chinese, a contact number/email, as well as short bio data (max 30 words including graduating year/class/school)
11. Please send your work to either of the following:  
Email: [admin@hcalumni.sg](mailto:admin@hcalumni.sg); or  
Post: Attention: 《百年华中情》 editorial team; 681, Bukit Timah Road #02-01, Singapore 269782.
12. For any further enquiries, you may also wish to contact the following for clarifications:  
Editor-in-Chief Mr Han Chuan at +65 92773095  
Executive Editor Mr Yeong Show Chang at +65 96684684
13. Deadline for submission is **30 April 2018**.

We await your contributions!

\**(English title to be determined)*

